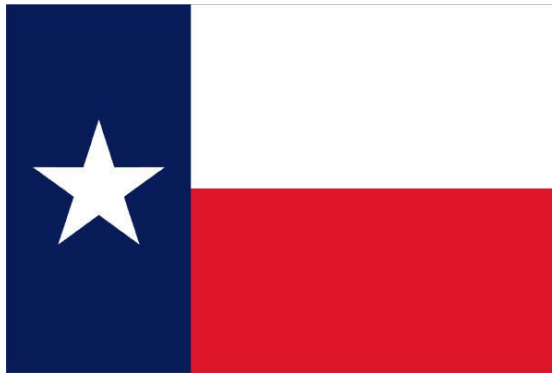




## **Service Academy Nomination Application Packet 2017-2018**



**Due November 1, 2017**

**Congressman Kenny Marchant  
Attn: Academy Coordinator  
9901 E. Valley Ranch Pkwy, Suite 2060  
Irving, TX 75063  
Phone 972-556-0162  
Fax 972-409-9704**

\*ALL information must be received at the time of delivery. No additional information will be accepted after you have submitted your application; this includes additional test scores and letters of recommendation.

# Congressman Marchant

## Service Academy Nomination Requirements

- ✓ **Residency:** A candidate must be a resident of the 24<sup>th</sup> Congressional District. A candidate who is temporarily residing outside the 24<sup>th</sup> District because their parents are involved in government service must prove legal residence within the 24<sup>th</sup> district and show that the move outside the District is temporary. The legal residence of the father normally determines residency. If the parents are divorced, the residence of the parent with whom the applicant lives determines their residency.
- ✓ **Age:** You must be at least 17 years old by July 1 of the year of your induction but not have passed your 23<sup>rd</sup> birthday. If you are applying for the Merchant Marine Academy, you must not have attained 25 years of age by July 1 of the year of entry.
- ✓ **Medical Examination:** One of the Academy's requirements is that all applicants are in good physical health and are medically qualified. It is in your best interest to schedule an appointment with DoDMERB as soon as you are able. Our office does not need the results from this exam, as this information will be given to the Academy.
- ✓ **Physical Aptitude Test:** The Academy will require that you pass a physical test. Information on requirements is available from the Academy. Please complete the test prior to our application deadline. Candidates who are physically qualified by the Academy by the application deadline will be given stronger consideration than those who have not yet been tested. Our office does not need the results from this exam, as this information will be given to the Academy.
- ✓ **Application Form:** The enclosed two-page application form should be completed, signed, and returned by you.
- ✓ **Recommendations:** You must include 2 completed recommendation forms in your packet. People who know you well such as a teacher, counselor, principal, minister, priest, rabbi, coach, employer, scoutmaster or community leader should complete these forms. Please do not have family members complete these forms. When completed, it should be returned to you in a sealed envelope. It is your responsibility to ensure these forms are completed in a timely manner and included in your packet.
- ✓ **Official High School Transcript:** You must include an official high school transcript. Your high school **GPA MUST** be included on this transcript. Without this information on your transcript, your file will be considered incomplete. You should also see that your counselor denotes your GPA on a weighted 4.0 scale.
- ✓ **SAT/ACT Scores:** In order to be considered for a nomination, you must have taken the SAT/ACT prior to October 2017 in order to meet our deadline. You may take these tests several times to try to improve your scores – your highest scores will be accepted. You must submit official OR electronic student reports of your SAT/ACT to Congressman Marchant's district office. SAT code is 4441, ACT code is 7705. Please submit these scores as early as possible. (It can take several weeks to arrive from the date ordered) If your scores appear to have been tampered with on your student report, this is reason for automatic disqualification.
- ✓ **Questionnaire:** Please complete the questionnaire included in the packet. Type-written answers are preferred.
- ✓ **Resume:** Your resume should include school and community activities, athletic participation, honors, awards, after school and summer jobs, leadership positions and recognitions of achievement.
- ✓ **Other Transcripts:** If you have graduated from high school or attended dual credit classes at another school or university, please include a transcript for those classes with your packet.
- ✓ **Recent Photo:** Please paperclip a photograph, no larger than 3"x 2.5" of yourself to the first page of the application.

**Congressman Marchant**  
**Application for Nomination to a U.S. Service Academy**  
**2017-2018**

**Both pages of this application must be completed and returned with the applicant's signature at the bottom of page two. Please type or print legibly.**

Please indicate which academy you would like to attend; if you are interested in more than one academy, please rank them in order of your preference, first to last. Be sure to open a file with the actual academies of interest.

_____ U.S. Air Force Academy	_____ U.S. Military Academy
_____ U.S. Merchant Marine Academy	_____ U.S. Naval Academy

**NOTE:** It is highly recommend that you take time to research each of the service academies. For example, many students do not know that a Merchant Marine Academy student can be commissioned into any branch of the Armed Services upon graduation.

Full Name: \_\_\_\_\_  
(Last) (First) (Middle) (Preferred First Name)

Current Mailing Address: \_\_\_\_\_  
(Street / P.O. Box)

\_\_\_\_\_  
(City) (State) (Zip)

Texas Residence: *(If you listed a Post Office Box or a temporary address above. Service Academies require the listing of your street address in Texas.)*

\_\_\_\_\_  
(Street / P.O. Box)

\_\_\_\_\_  
(City) (State) (Zip)

Home Telephone Number: (\_\_\_\_) \_\_\_\_ - \_\_\_\_ Cell Phone Number: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Social Security Number (last 4 only) : \_\_\_\_ E-mail address: \_\_\_\_\_

Are you a U.S. citizen? \_\_\_\_\_ Gender: ☐ Male ☐ Female Date of birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Name of parent(s) or legal guardian(s): \_\_\_\_\_  
(Mother) (Father)

Mother's Work Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_ Father's Work Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_

Are you the child of an active or retired member of the United States Military? \_\_\_\_\_ YES \_\_\_\_\_ NO

Are you the child of a deceased veteran, disabled veteran, prisoner of war, serviceman missing in action, or Medal of Honor Awardee?  
If yes, please specify: \_\_\_\_\_

High School Attended: \_\_\_\_\_  
(School Name)

\_\_\_\_\_  
(School Address) (City) (State) (Zip)

\_\_\_\_\_  
(School Phone Number) (Counselor's Name)

Expected Date of Graduation: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

High School GPA: \_\_\_\_  
(Please have your counselor convert this to the 4.0 scale.)

Class Rank: \_\_\_\_ / \_\_\_\_

**SAT:** Critical Reading \_\_\_\_\_ Math \_\_\_\_\_ Writing \_\_\_\_\_ Composite \_\_\_\_\_

**ACT:** English \_\_\_\_\_ Math \_\_\_\_\_ Reading \_\_\_\_\_ Science \_\_\_\_\_ Composite \_\_\_\_\_

Have you attended any college? \_\_\_\_\_ YES \_\_\_\_\_ NO

If yes, college attended: \_\_\_\_\_  
(School Name)

\_\_\_\_\_  
(School Address) (City) (State) (Zip)

Date(s) Attended: \_\_\_\_\_ Credit Hours Earned : \_\_\_\_\_

Current GPA: \_\_\_\_\_ Number of Hours Currently attending: \_\_\_\_\_

**APPLICATION AGREEMENT:** Please read the following paragraph before signing the application, as your signature indicates your agreement with the following statements. **If you do not include your signature, your application will not be considered for nomination:**

Privacy Act of 1974 Statement: Congressman Marchant, please monitor my progress in seeking an appointment to an Academy. I hereby consent for the academy to divulge information from my records for this purpose.

*It is my sincere desire to attend a U.S. Service Academy. I understand that attending a service academy also requires a minimum of five years of military service following graduation, and I fully commit to this responsibility. I am a U.S. Citizen, or will be by July 1, 2018. I will be at least 17 years old, but not yet 23 years of age, on July 1, 2018. I am not married. I am not pregnant, nor do I have any child support obligations. I am a legal resident in the 24<sup>th</sup> district of Texas.*

*I have read this entire application and all required materials are included. I acknowledge that if I have not submitted all of the necessary data by November 1, 2017, I will not be given consideration for the nomination.*

*I certify that the information I have provided in this application packet is accurate. Any changes to this information will be reported immediately.*

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Congressman Kenny Marchant**  
**Personal Recommendation Form**  
**2017-2018 Application for Nomination to a U.S. Service Academy**

*To be completed by a school counselor/principal/teacher, employer, coach, scoutmaster, religious leader, etc. Family members may not complete personal recommendation forms.*

**Note to Student: You must turn in TWO Completed Personal Recommendation Forms with your packet. Your Packet will be Incomplete if these are not included.**

---

Printed Name of Applicant (Last, First, Middle)

The person named above is applying for a nomination to a United States Service Academy through Congressman Marchant's office. We understand that your time is valuable and we appreciate your help in our selection process. The academies provide a college education and training for students to become a commissioned officer in the Armed Forces following graduation. The questions below are designed to provide the information necessary to select the best qualified candidates. Each student evaluation must be received in our office by November 1, 2017. Please assist the student in meeting this deadline. Additional pages will be accepted, but are not required. Please type or print legibly and place in a sealed envelope.

- (1). How long have you known the applicant and in what capacity?
  
- (2). Describe the applicant's talents, strengths, and leadership qualities.
  
- (3). What are the applicant's weaknesses?
  
- (4). How does the applicant handle stressful and challenging situations? Has the applicant encountered failure and how did he/she manage the situation?
  
- (5). Are you aware of any personal circumstances that could affect the applicant's performance at the academy?
  
- (6). Describe the applicant's relationship with his/her peer group? Does he/she stand out among peers? Does he/she have the ability to get along well with others?

*To the evaluator: Please return this completed form in a sealed envelope with your signature across the flap to the applicant for inclusion in his/her application packet. Thank you again for your time.*

Name (signature)\_\_\_\_\_Date\_\_\_\_\_

Name (printed) \_\_\_\_\_Title \_\_\_\_\_

**Congressman Kenny Marchant**  
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*To the evaluator: Please return this completed form in a sealed envelope with your signature across the flap to the applicant for inclusion in his/her application packet. Thank you again for your time.*

Name (signature) \_\_\_\_\_ Date \_\_\_\_\_

Name (printed) \_\_\_\_\_ Title \_\_\_\_\_

## Congressman Marchant's Candidate Questionnaire

*Please briefly answer each of the following questions. You may use additional paper if necessary.*

- 1. How have you prepared yourself for the academic, physical and moral challenges presented by a federal service academy?**
- 2. Briefly describe an experience that demonstrates your leadership capabilities.**
- 3. What disappointments/obstacles have you encountered in life? How did you handle these situations?**
- 4. When did you decide that you wanted to join a service academy? What generated your interest? Do you have family members or friends who are/were in the military?**
- 5. Why do you want to attend a military academy instead of a traditional university? Have you applied to any traditional universities?**
- 6. Do you understand that, if selected, you must commit to a minimum of five years in military service? Do you plan to pursue a career in the military? Are there any specialized fields that interest you?**
- 7. Do you think you can abide by an honor code? How do you think you would react if you were aware that a peer or even a close friend was guilty of an honor code violation?**
- 8. What is unique about your personality, character or talent that makes you stand out from all other students competing for a nomination?**

## **Congressman Marchant**

### **Additional Information**

**For mailed applications, they must be post-marked the day *before* the deadline, so 10/31/2017. For students that wish to hand-deliver their applications (which is preferred for local students), please note that our office is open from 9:00am to 5:00pm Monday through Friday. Packets may be slid under the door if locked.**

### **SAT and ACT Test Dates**

Standardized test scores are important elements of your application. In order for your application to be considered complete, you must either have the testing centers send your scores to my office or submit your electronic copy of the student report. The codes for my office are: **SAT: 4441 ACT: 7705.**

\*Note: All test scores should preferably be post marked/ordered at least a month before our deadline to ensure that these scores arrive in our office on time. It is your responsibility to contact the Academy Coordinator to ensure that your scores have been received before the deadline.

### **Service Academy Contact Information**

If you haven't already done so, you should open a pre-candidate file with the service academies you desire to attend. To obtain catalogs and other specific information on the academies, contact them directly.

#### **U.S. Air Force Academy**

Admissions Office  
Colorado Springs, CO 80840-5651  
(800) 443-9266  
[www.usafa.edu](http://www.usafa.edu)

#### **U.S. Merchant Marine Academy**

Admissions Office  
Kings Point, NY 11024-1699  
(866) 546-4778  
[www.usmma.edu](http://www.usmma.edu)

#### **U.S. Military Academy**

Admissions Office  
606 Thayer Road  
West Point, New York 10996-1797  
(800) 822-2769  
[www.usma.edu](http://www.usma.edu)

#### **U.S. Naval Academy**

USNA Admissions Office  
117 Decatur Road  
Annapolis, MD 21402-5018  
(888) 249-7707  
[www.usna.edu](http://www.usna.edu)

NOTE: Congressional nominations are no longer required (nor are they submitted) for the United States Coast Guard Academy (USCGA). If you are interested in attending the Coast Guard Academy, contact the academy directly at:

#### **United States Coast Guard Academy**

Admissions Office  
New London, CT 06320-4195  
(203) 444-8501  
[www.uscag.edu](http://www.uscag.edu)